

**Kirkburton Health Centre  
YOUNG PATIENT PRIVACY NOTICE**

The doctors and staff here want to give you the best healthcare possible. That means we have to write in a computer record and sometimes paper records about the care we give you or that you have somewhere else.

**This record contains:**

- Your name, when you were born, where you live and your closest relative;
- Notes and reports about your health;
- Notes about when we have seen you and what we saw you for;
- Any medication we might have given you or injections you have had;
- Results of any tests you have had including x-rays, blood, urine or poo tests.

**The people who care for you use your records to:**

- Help you make decisions about your care choices;
- Make sure your care is safe and that it works;
- Work better with other people providing you with care.
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**We may also need to use records about you to:**

- Check how good the care we give is;
- Protect the health of the general public;
- Help look in to any worries or complaints you or your family have about your health care.
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**We will not share information with your name on it, unless:**

- You ask us to do so;
- We ask and you say it is okay;
- It is a clinical emergency;
- We have to do this by law.

**Everyone working for the NHS has to keep your information private.** We have to:

- Keep full and correct records of the care we give to you;
- Keep records about you private, safe and correct;
- Give you information in a way that you can understand it (e.g in large print if you cannot see well).

**You have the right.**

- You have the right to have your information kept private under several laws (The Data Protection Act 1998 (DPA), The General Data Protection Regulations 2018, The Human Rights Act 1998 and the common law duty of confidentiality).
- You also have the right to ask for a copy of your records if you want to check if we have used them correctly. Please write to the Practice FAO Data Controller at the normal surgery address with what information you require.

The Data Controller for this Practice is: Kirkburton Health Centre

The Data Protection Officer for this Practice is: Helen McNae